



Otago Taieri A&P Show ~ January 28, 2023

Taieri A&P Showgrounds

Corner Gordon & Dukes Roads, Mosgiel

Stall Holder & Trade Application Form

PO Box 156, Mosgiel 9053: Acct 06 0911 0057825 00 ANZ / National Bank

Tax Invoice / Statement – GST N° 10 702 313

| | |
|---|--|
| Company /Trading Name: | |
| Contact Person : | |
| Address : | |
| Phone : | Mobile : |
| Email : | |
| <i>I / We require the following ... please tick to indicate your choice</i> | |
| <input type="radio"/> Food Sites \$35 + 10% takings + \$31 DCC application <input type="radio"/> A copy of my DCC Licence (or relevant equivalent) OR a completed DCC Application (ref conditions) is attached. <input type="radio"/> Type of food being sold <input type="radio"/> Power required (please tick if you wish to connect to Our supply. Under 10 amps \$25, over 10 amps, by Negotiation. (Food site vendors may be expected to provide their own source of power.) <input type="radio"/> Please advise meterage required eg: vehicle or trailer size. Site size You receive two free admission passes | <input type="radio"/> Trade Site <input type="radio"/> 5 metre frontage x 5 metre (minimum) \$75 min <input type="radio"/> 10 metre frontage x 5 metre \$100 <input type="radio"/> 10 metre frontage x 10 metre \$150 <input type="radio"/> 15 metre frontage x 10 metre \$225 <input type="radio"/> 20 metre frontage x 10 metre \$300 <input type="radio"/> Larger than 20m x 10m POA Please advise site width/depth for accurate allocation <input type="radio"/> Please describe your product/service |
| <input type="radio"/> Ride/Amusement Sites \$35 + 10% takings <input type="radio"/> A copy of my DCC Licence (or relevant equivalent) Licence is provided with this application. <input type="radio"/> Please advise meterage required for amusement Site size <input type="radio"/> Please describe your product/service: Please note: Ride/amusement site vendors are expected to provide their own source of power. Please advise if you wish to connect to our supply. Under 10 amps \$25, over 10 amps, by negotiation. You receive two free admission passes | <input type="radio"/> Art/Craft Market Stall Sites \$55 Outdoors: 3.5m x 3.5m Each exhibitor must supply their own gazebo, umbrella, table and chairs etc. <input type="radio"/> Please describe your product/service: You receive one free admission pass/5m |
| Site Fee (all prices include GST) | \$ |
| Power (10 amps) required at site (\$25) | \$ |
| Power (in excess of 10 amps) as negotiated | \$ to be invoiced directly by electrical contractor |
| Extra admission passes \$8.00 each | \$ |
| TOTAL AMOUNT ENCLOSED | \$ |
| I/We fully understand and accept all the terms and conditions as detailed under STALL HOLDER CONDITIONS. And I/we acknowledge that my name and contact details are held by the Society and that these may be released by the Otago Taieri A&P Society for promotional purposes. | |
| Signed: | Date: |



Otago Taieri A&P Society

320 Gordon Road

PO Box 156, Mosgiel 9053

Telephone : 489 3680

Email : otagotaiieri.ap@xtra.co.nz

Web : www.otagotaiieri-ap-show.co.nz

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STALL HOLDER CONDITIONS

1. Exhibitors must follow the instructions of Show Officials and Marshals. In the unlikely event of a problem or emergency, the decision of the Otago Taieri A&P Society or its agents is final.
2. The Otago Taieri A&P Society or its agents reserves the right to reject any applications with the decision being final and no correspondence will be entered into with respect of an unsuccessful application.
3. Payment, including power charge if requested, is to be forwarded with the application or made direct to our bank account (ANZ 06 0911 0057825 00) before the application is accepted.
4. Every exhibitor must comply with local body Bylaws and requirements and Acts of Parliament (including OSH Act and its Amendments), which govern the erection of structures, sale of liquor, the display and/or sale of machinery, vehicles and/or other products or goods of the Exhibitors.
5. All site holders must have Public Liability Insurance cover for the duration of the Show. The Otago Taieri A&P Society or its agents will not be liable for any injuries to any person, or damages to property owned or controlled by exhibitors. Should claims for damages or injuries that may arise from or be in any way connected with the exhibitor occupation of the display space, the exhibitor agrees to indemnify the Otago Taieri A&P Society or its agents from liability for all such claims. Neither the A&P Committee, nor the A&P Society, will be held responsible for any personal injury to you, nor for damage to, or loss or theft of your property. You should ensure your property is appropriately insured, secured and protected.
6. The Show is open to the public from 10am until 4pm – it is a condition of participation that your stall remains in place and operating until 4pm.
7. If the Show is abandoned or postponed due to any reason beyond the control of the Otago Taieri A&P Society, the Society is under no obligation to refund in whole or in part any payments made by the exhibitors. Any refund will be made at the discretion of the Otago Taieri A&P Society.
8. **Electricity:** The Otago Taieri A&P Society's electrical contractor is Ian Chalmers. Telephone Ian, mobile 021 501861. The cost of connecting power in excess of 10 amps to your site is the responsibility of the Exhibitor and may be charged directly by the electrical contractor. Exhibitors are advised to book their site connection with registration as soon as possible to secure supply. All portable electrical equipment on site must have a current electrical test and tag, complying with NZS3760 Wiring Regulations. All vehicles that require to be connected to the Otago Taieri A&P Society showgrounds electrical network must have and display a current Electrical Warrant of Fitness. All electrical connections must be made with a RCD device.

Trade Sites: There are a limited number of trade sites available. Each has a depth of 8 metres and a minimum frontage of 5 metres. A limited number of trade sites have access to power – exhibitors must supply their own RCD unit. Set up is Saturday any time after 7am (Show opens to public from 10am). Vehicles will only be permitted into and out of the Trade Sites area between 7am and 9am, and again from 4.30pm onwards. Exhibitors receive one free admission pass per 5m frontage. Additional pre-paid admission tickets are available @ \$8.00 (\$10 at gate on Show day). Charge - \$15 per metre frontage, minimum charge \$75. Payment is required with application, prior to **20 November 2022**.

9. **Art/Craft (Market Stall) Sites:** Have a depth of 3.5 metres and width of 3.5 metres. No Market Stall sites have access to power. Art/craft (market stall) site exhibitors are to supply own gazebo/umbrella/tables and chairs. Set up is Saturday any time after 7am (Show opens to public from 10am). Vehicles will only be permitted into and out of the Market area between 7am and 9am, and again from 4.30pm onwards. Exhibitors receive one free admission pass per 3.5x3.5m site. Additional pre-paid admission tickets are available @ \$8.00 (\$10 at gate on Show day). Charge - \$55 per 3.5x3.5m site. Payment is required with application, prior to **Friday 20 November 2022**.
10. **Food Sites:** All food site applications must comply with the DCC Environmental Health Regulations. If the food site applicant is a registered mobile trader with the DCC, a copy of that registration and licence must accompany this form, with payment of \$35 for the food site. If the food site applicant is a registered mobile trader from outside of the Dunedin City area, or an unlicensed mobile trader, the applicant must complete the DCC application for a licence to cover their activities for the day, and that completed application (available at <http://www.dunedin.govt.nz/services/environmental-health/food-stalls>) plus payment of \$35 for the food site, plus \$31 for the DCC licence, must accompany your Food Site application. If you are from out of Dunedin City a copy of your relevant Council licence must also accompany your Food Site application. **Food stalls will also pay the Otago Taieri A&P Society 10% of their day's takings** (payable at day's end to the Secretary's office) in addition to the required application fee. Food Site exhibitors may have to provide their own source of power, including RCD unit. Set up is Saturday any time after 7am (Show opens to public from 10am). Vehicles will only be permitted into and out of the Food Sites area between 7am and 9am, and again from 4.30pm onwards. Exhibitors receive two free admission passes per food site. Additional pre-paid admission tickets are available @ \$8.00 (\$10 at gate on Show day). Payment is required with application (please include a copy of your licence. No licence, no site), prior to **20 November 2022**.
11. **Ride/Amusement Sites:** All ride and amusement site applications must comply with DCC and Department of Labour Regulations. It is the Ride/Amusement device applicant's responsibility to apply to the DCC for a permit to cover their activities for the day. A copy of the Department of Labour registration must accompany your Ride/Amusement Site application. Ride and amusement exhibitors will pay the Otago Taieri A&P Society 10% of their day's takings in addition to the required application fee. Ride and amusement site exhibitors will have to provide their own source of power, including RCD unit. Set up is Saturday any time after 7am (Show opens to public from 10am). Vehicles will only be permitted into and out of the ride and amusement sites area between 7am and 9am, and again from 4.30pm onwards. Exhibitors receive two free admission passes per ride and amusement site. Additional pre-paid admission tickets are available @ \$8.00 (\$10 at gate on Show day). Charge - \$35. Payment is required with application, prior to **20 November 2022**.
12. **Alcohol:** Under the Sale of Liquor Act exhibitors selling alcohol from their sites are required to make individual application for a special license from the District Licensing Agency at least 10 working days prior to the Show. Information and application forms are available on www.dcc.govt.nz. Exhibitors hosting on corporate hospitality sites or doing complimentary sampling in Paddock to Plate do not require a Special License.
13. **Late Applications:** Late applications for Trade Sites, for Art/Craft (Market Stall) Sites, and for Food Sites may be accepted at the discretion of the Otago Taieri A&P Society. A late application penalty of \$25 must accompany any such application.
14. Prohibited items - Explosives and firearms are prohibited within the Art/Craft (Market stall) area. Party Silly String is prohibited from the entire Showgrounds.
15. In the unlikely event of any dispute the decision of the President of the Otago Taieri A&P Society is final.
16. Exhibitors cancelling their sites are not eligible for any refunds.
17. Exhibitors must have a fire extinguisher available on their site. All sites must be left in the condition in which they are found. It is the responsibility of the exhibitor to clear sawdust, woodchips etc from their site. Any holes dug must be filled in.